**TO WHOM IT MAY CONCERN**

**Ref: ...........................................................................................**

**This is to certify that:**

|  |  |  |
| --- | --- | --- |
| **Name** | **:** |  |
| **Student ID** | **:** |  |
| **Admission Date** | **:**  |  **Completion Date :**  |
| **GPA** | **:** |  **Predicate :**  |

**Has completed and fulfilled all education requirements to complete undergraduate program in Management/Economics/Accounting/Islamic Economics/Digital Business. Diponegoro University uses the following grading systems:**

1. **Grade Point Average (GPA) requirements for certification**

Diponegoro University requires that any undergraduate students recommended for certification should have at least 2.25 cumulative GPA with minimum 144 credit hours. One credit hour is equal to 50 minutes scheduled class, 50 minute structured assignments and 50 minutes independent studies.

1. **Calculation of Overall Cumulative GPA**

Overall Grade Point Average is calculated by dividing the total grade points earned by the total credit hours attempted. The semester grade point average is calculated by dividing the credit points earned for the semester by the credit hours attempted for the semester.

1. **Grading and the Credit Point System**Grades are awarded to indicate the quality of a student’s work and are assigned as follows:

|  |  |  |
| --- | --- | --- |
| **Grades** | **Grade Point** | **Description** |
| A | 4 | Excellent work. Performance was clearly outstanding.  |
| AB | 3.5 | Between A and B |
| B | 3 | Very good work. Performance was clearly above satisfactory |
| BC | 2.5 | Between B and C |
| C | 2 | Satisfactory work. Performance was adequate and clearly above the minimum passing work. Minimum grade accepted toward a graduate degree |
| D | 1 | Passing work. Performance minimally met course requirements. Will not count toward a graduate degree.  |
| E | 0 | Fail to meet minimum course requirement |

Graduates are awarded certificates with the following Grades:

|  |  |
| --- | --- |
| **Cumulative GPA** | **Award Types** |
| 3.51 – 4.00 | Graduate with Cumlaude |
| 2.76 – 3.50 | Graduate with Very Satisfactory |
| 2.00 – 2.75 | Graduate with Satisfactory |

Should you have any inquiries regarding grading systems, please do not hesitate to contact us **(firmansyah@live.undip.ac.id)**

Dean,

Prof. Faisal, SE., M.Si., Ph.D.